

COTTONWOOD MEN'S GOLF ASSOCIATION

BY-LAWS

Feb 18, 2023

ARTICLE I: NAME

Section A: The name of this organization shall be COTTONWOOD MEN'S GOLF ASSOCIATION (CMGA).

ARTICLE II: PURPOSE

Section A: The purpose of the Organization shall be:

- a. To promote, encourage, and advance men's golf in accordance with rules and policies adopted by the United States Golf Association (USGA) and the Arizona Golf Association (AGA) subject to local rules.
- b. To promote courtesy, goodwill and sportsmanship in the game of golf.
- c. To provide organized golfing opportunities and comradery for men of all proficiency levels.
- d. To promote the further development of Cottonwood Golf Course.

ARTICLE III: MEMBERSHIP AND ELIGIBILITY

Section A: Membership is available to all male applicants as follows:

- a. All men holding Sun Lakes Home Owners Association #2, (SLHOA#2), membership based on legal residency.
- b. All men holding SLHOA#1 or SLHOA#3 association membership based on legal residency and who by SLHOA#2 Board Policy are eligible to purchase an annual CW/PV golf membership.
- c. All men holding SLHOA#2 privileges based on being a legal renter of property for not less than 30 days.
- d. All men residing in The Renaissance at Sun Lakes that by SLHOA#2 Board Policy are eligible to purchase an annual CW/PV golf membership.
- e. All men currently employed by SLHOA#2 in a management position.
- f. The membership year will begin January 1 and end December 31.
- g. Handicap Only Members (have no status as regular members).
- h. The Board of Directors shall establish all membership fees and dues from time to time aim such amounts as they deem to be adequate to operate and maintain the club. Members shall be liable for dues until their written resignation has been received and accepted. All monies collected shall accrue

to the benefit of the membership.

i. Memberships in the club are individual and non-transferable (which is associated with the Cottonwood privately owned and operated golf course).

ARTICLE IV: MEMBERSHIP DUES

Section A: CMGA dues shall be set annually by the Board and will be inclusive of Handicap fee.

a. Dues will become payable on or before December 15 of each calendar year.

b. Members not paying renewal dues on or before December 31 of each calendar year will be deactivated.

c. Members who fail to pay dues and applicable late fees shall no longer be members and will remain inactive.

d. Members joining on or after May 1 shall pay dues of 50% of the current annual dues plus the applicable Handicap fee.

e. Members at or over the age of 85 shall be designated “LEGEND” and shall pay only the Arizona Golf Association (AGA) dues for new membership or yearly membership renewal. This shall apply at the time of yearly membership renewal.

ARTICLE V: SPECIAL ASSESSMENTS

Section A: The Board may recommend Special Assessments from time to time, which must be voted on by the general membership at a regular or special business meeting and or by electronic voting.

a. A majority vote by the members present at such meeting shall be necessary for approval.

b. If approved, the assessment shall be applicable to all members and must be paid not later than 60 days following the date specified for payment.

c. Any member who fails to pay the approved special assessment by the due date shall be deleted from the membership rolls and handicap listings.

ARTICLE VI: BOARD OF DIRECTORS

Section A: The CMGA Board of Directors, hereafter referred to as “the Board”, shall be responsible for the control and management of the association and for establishing and maintaining liaison with management of the SLHOA#2.

ARTICLE VII: BOARD OF DIRECTORS AND OFFICERS

Section A. The Board shall consist of all elected officers and standing committee chairman..

- a. Five members of the Board, including at least two elected officers, shall constitute a quorum.
- b. The immediate Past-President shall automatically become Ex-Officio member of the Board.
- c. Elective Officers shall be:
 1. President
 2. Vice-president
 3. Treasurer
 4. Secretary
- d. Chairmen of the standing committees shall be appointed by the President with the approval of the Board.

ARTICLE VIII: NOMINATION AND ELECTION OF OFFICERS

Section A: The President, with majority concurrence of the Board, will appoint a Nominating Committee of not less than three members, one of whom shall be designated as chairman.

- a. The committee will have the duty to nominate candidates, by position, for election.
- b. The names of the nominees will be announced at the January general meeting. At this time a CMGA member may place into nomination the name of any consenting member as a candidate for office. The nomination must then be seconded, and added to the ballot if approved by majority vote of the members present.
- c. If no nominations are received from the floor, the Nominating Committee report may be adopted as presented.
- d. The list of nominees will be posted two (2) weeks prior to the February luncheon and meeting.
- e. When there is more than one (1) nominee for any office, voting will be electronically and or by secret ballot. The President will appoint an election committee chairman to tabulate the votes.
- f. In the event a majority vote on a specific office is not achieved on the first ballot, a second vote will be held. The two (2) nominees receiving the largest number of votes will be the nominees for the second vote.
- g. Uncontested nominees will be elected by acclamation.

ARTICLE IX: TENURE OF OFFICERS

Section A: The tenure of elected officers will be for a 24-month term beginning April 1st and ending March 31st. There shall be no term limits, nor shall any officer be prevented from serving multiple consecutive terms for any reason other than failure to achieve a majority vote during annual elections or in the unlikely event of disapproval of the CMGA Board of Directors.

- a. President and Vice President will be elected on even years and Secretary and Treasurer will be elected in odd years.

Section B: Should a vacancy occur during a term, the Board may appoint a replacement for the remainder of the term.

ARTICLE X: AUTHORIZED EXPENDITURES

Expenditures from association accounts in excess of \$5,000.00 shall require the approval of the CMGA board of directors unless that expenditure has been previously approved by the Board. Each outgoing Board shall leave a balance of not less than \$2,000.00 in the association bank account, free and clear of any debts or liability.

ARTICLE XI: DUTIES OF THE OFFICERS

Section A: PRESIDENT.

- a. The President shall be responsible for the conduct and management of the association and shall preside at all meetings.
- b. He shall perform other duties as provided by the by-laws and/or authorized by the Executive Board.
- c. He shall have the authority to sign all Association checks along with the Vice President and Treasurer. All monies of the Association shall be deposited in a bank designated by the Board. Money that is withdrawn must be withdrawn and signed by one of the authorized Board officers.
- d. The President shall appoint two non-Board members of the CMGA to audit the Treasurer's annual report prior to the election meeting. These two appointees may not be members of the Board.
- e. He shall assure that the business of the association is conducted consistent with the By-Laws.
- f. With the concurrence of the Board, the president shall appoint the chairman

of each of the standing and special committees and shall be the ex-officio member of all committees with the exception of the nominating committee.

Section B: VICE-PRESIDENT.

- a. In the absence of the President, the Vice President shall perform the duties and responsibilities of the President.
- b. He shall assure that the business of the association is conducted consistent with the By-Laws.
- c. He shall perform such duties as may be assigned by the President and the Board. Also, he is responsible for coordinating all CMGA activities with SLHOA#2 management, including scheduling rooms and selecting menus for meetings and patio events following consultation and approval from the President.
- d. He will act as Chairman of the Audit Committee of the association bank account. The Audit Committee shall consist of two additional members. Audits shall be conducted annually in March and consist of review of all checks, check numbers, and ledger.
- e. He shall report his findings at the next scheduled Board meeting.

Section C: SECRETARY.

- a. Record and post on the association bulletin board appropriate minutes of all meetings and make copies available to the Board and to any member of the association upon request.
- b. Attend to all correspondence and perform such additional duties as may be assigned by the President.
- c. The Secretary shall certify all elections.

Section D: TREASURER.

- a. Maintain a complete and accurate accounting of all association monetary transactions.
- b. Maintain the association bank account in an orderly and business-like manner.
- c. Issue payment of legitimate association obligations.
- d. Maintain receipts and vouchers for all expenditures.
- e. Present financial reports at all CMGA business meetings.
- f. Interface with the Tournament Committee concerning the obligation of association funds and/or assessment payments.

- g. The Treasurer may appoint a committee to assist in these duties.
- h. The Treasurer shall surrender the ledger, bank statements, and checkbook to the audit committee upon request.
- i. The Treasurer shall be responsible for adding new members and shall coordinate the adding of new members with the Handicap chairman and other Board members as needed.
- j. The Treasurer will determine which members have not paid dues for the coming year no later than December 31st each calendar year and place them on inactive status.

Section E: PAST PRESIDENT.

- a. The Past President shall act in an advisory capacity.
- b. He shall perform tasks as requested and assigned by the President.
- c. The past President does not have a vote on any Board decisions.

ARTICLE XII: MEMBER PRIVILEGES:

1. Members shall be entitled to vote and to play in all Association events. To hold office in the Association, a member must live in Sun Lakes.
2. All major tournaments, (Presidents Cup, Club Championship, Ace of Aces Final, CMGA Ryder Cup ; Member/Member and Member/Guest will require a valid USGA Handicap.
3. Any CMGA member who, while playing in a CMGA event, verbally or physically abuses or threatens, another CMGA member or HOA employee, will automatically be suspended from CMGA events until review by the HOA Board of Directors. This suspension will be in conjunction with and dependent upon action taken by the HOA Board of Directors on said allegations.

ARTICLE XIII: GOLF SCHEDULES

1. CMGA golf day will be on a day of the week approved by the CMGA membership, and the SLHOA#2 Board of Directors.
2. Tournaments may require an entry fee, and prizes will be awarded in accordance with AZRC Competition Guidelines and tournament committee rules and guidelines.
3. Prize money awarded in the form of chits shall derive from the entry fees for each tournament.

4. Other awards provided to members may be funded from the CMGA treasury.
5. The association shall schedule at least Six major tournaments including the Club Championship, President's Cup, and Ace of Ace's final and Member/Member; Member/Guest and CMGA Ryder Cup during the club year.

ARTICLE XIV: BUSINESS MEETINGS

1. Regular business meetings of the association will be held in the months of November, January, February and or March and at such other times as the Board shall direct.
2. The Board, with adequate membership notification, will determine the dates of such meetings.
3. All meetings shall follow normal rules of parliamentary procedure.

ARTICLE XV: ELECTRONIC VOTING

The Board may approve for some business items to be voted on by electronic means, as a means of providing a method for more members to participate in the voting process and of expediting the vote on a matter.

ARTICLE XVII: AMENDMENTS

1. These by-laws may be amended or repealed at any regular or special meeting provided that any proposed amendment is publicized on the association bulletin board at least 30 days prior to the meeting date.
2. Approval shall require a majority vote of the members in attendance at the meeting.
3. Changes to these by-laws shall not conflict with by-laws and policies of the Sun Lakes Homeowners Association II, Inc. Should a conflict occur, the policies of the SLHOA#2 shall take precedence.

Approved _____
 President
 Approved _____
 Secretary

Date: _____